

Privacy Policy

Introduction

1. This website is operated by the Student Government of the Bombay International School (“SG”).
2. We acknowledge your right to privacy. This policy summarizes what personally identifiable information and aggregate information the site may collect when the Users visit and/or register themselves on it and how we might use this information. This policy also describes other important topics relating to the User’s privacy in relation to use of the Website.
3. By visiting and/or using and/or accessing and/or registering themselves at the Website, the User agrees to the practices and policies contained in this Privacy Policy (as may be amended from time to time). Additionally, it is assumed and in any event the User is deemed to have agreed and acknowledged that he/she/it has acquainted himself/herself/itself and is satisfied with this Privacy Policy, as also the Terms and Conditions and the Disclaimer (“Agreement”) and consents to be bound by the same, including in respect of the collection and/or use and/or disclosure of the information provided in the manner and subject to the restriction as set out herein. Accordingly, any objection that the User may have shall be deemed to have been waived and/or abandoned.
4. For the purposes of this Privacy Policy, the term “User” shall mean any natural or legal person who has visited and/or registered itself/themselves on the Website. Capitalized terms that are not defined in this Privacy Policy have the meaning assigned to them in the [Terms and Conditions](#).
5. Any queries you may have in relation to and/or arising out of this Privacy Policy may be directed to us at _____.

Policy Coverage

1. This Privacy Policy covers the treatment of information collected when the User visits and/or registers on the Website.
2. This Privacy Policy does not apply to information collected through any other website and/or to the practices of any third party corporate and/or organization and/or association and/or individuals not employed or under the control of the SG. Illustratively, in the event that the Website provides a link that redirects the User to another website, this Privacy Policy will have no application to the information collected on such other website.

Collection of Personal Information

A. Information voluntarily provided directly to this website

The User is not required to directly provide any personal information in order to view the Website. However, in order to access and/or use certain content and/or features and/or

functions of and/or on the Website, the User may be required to provide certain information, including but not limited to:

1. Contact information, such as the User's name, postal address, email address, phone number, mobile number and contact preferences;
2. Username and password;
3. Search queries conducted on the Website; and
4. Other content generated by the User or connected to the User's account.

B. Non-personal information automatically collected when the User interacts with the Website

While the User may visit the Website without revealing any personal information, certain information may be collected by the Website automatically. Illustratively:

1. The User's internet protocol address;
2. The User's browser type and operating system;
3. Webpages and advertisements viewed and/or clicked upon within the Website;
4. Bandwidth speed and software programs installed on the User's computer;
5. Standard server log information; and
6. Information collected through data collection technologies in the nature of cookies and web beacons. Cookies are small files that are installed in your browser. The Website will be able to access only cookies installed by it and not those of any other website. Web beacons are codes that deliver graphic images onto the Website and that can recognize certain information on the User's computer such as cookies, the time and date a page is viewed, etc.

Use of Information

A. Use of personal information directly provided by the User

1. The personal information provided by the User will be used only for the purpose for which it was obtained, to contact the User about their account, and/or to prevent, mitigate and investigate fraudulent and/or illegal activities.
2. Additionally, the aforesaid personal information may also be used in order to ensure compliance with any legal and/or regulatory obligations, including requests if any, from law enforcement entities and/or to commence and/or defend any legal claim against the User.

B. Use of non-personal aggregate information automatically collected when the User interacts with the Website

1. The non-personal information collected automatically on visiting and/or interacting with the Website may be used to run algorithms for its own internal analytics and research as to the demographics, interests, and behavior of various users and to better understand and serve their interests.
2. Cookies are used for various purposes including:
 - allowing the User to enter the password for their account less frequently;
 - recognizing the browser of a previous User and saving any preferences set by the User;
 - customizing content and advertisements per User preferences and targeting user interests;
 - tracking User activity; and
 - to improve the Website services.
3. All such information shall be used in aggregate form thereby ensuring User anonymity.

Disclosure and/or sharing of information

1. All personal user information will be kept confidential and will not be rented and/or sold to any other person.
2. Personal User information may be shared and/or disclosed in certain circumstances, including as below:
 - for any purpose mandated by law, including requirements of legal proceedings;
 - third parties may be appointed to carry out activities in relation to the Website, including general maintenance, marketing and/or data processing and may be provided access to information for the limited purpose of carrying out such functions;
 - security and protection in any manner whatsoever of the User and/or other users of the Website and/or of the Website, including unauthorised use and/or misuse of the Website.

Choice of the User

1. The User may refuse to provide any of the information requested by the Website at any time. However, in such cases, the User may not be able to use certain features of the Website that require such information.
2. Users may decline to permit the Website's cookies if so permitted by their browser. In such cases however, Users may be unable to use certain features on the Website. Additionally, Users may set their preferences as to acceptance of cookies from their browser or may delete all cookies from their browser at any time.

Security

1. The security of individual accounts is entirely the responsibility of the User and it is recommended that the User maintains the confidentiality of the account login

credentials, if any, including the password and does not share the same with any third party.

2. We will never ask for the User's password, if any, through any means of communication; the same is required to be entered by the User on the Website interface alone. Should there be any concern of misuse and/or unauthorized access to the User's account, the User may inform us immediately at _____.
3. It is the responsibility of the User to ensure that irrespective of the nature of the device used by the User to access the Website, the same is secure and all necessary steps are taken to ensure that auto-fillers within the User's browsers do not cause leakages of critical information.
4. The information provided is protected against unauthorised physical and/or electronic access including by way of encrypted data storage, password protected data access, firewall against spam attack and data back-up.
5. As stated above, the information provided is shared on a strictly need-to-know basis. We do not retain any information for any longer than is reasonably required or beyond such period as may be required by applicable laws in India.
6. Given the very nature of transmission of information online, while we will take all reasonable measures to protect User information, we cannot guarantee the absolute security of the information provided, particularly in relation to compromise of data as a result of specified hacking. The User hereby absolves us of any liability for any leakage of data and/or information provided by him/her/it and confirms that we will not be held responsible for the same.

Changes to this Privacy Policy

1. We reserve the right to modify this Privacy Policy from time to time at our sole discretion. While Users may be notified of any material changes, it is the responsibility of the User to periodically check for changes and/or updates whilst using the Website. The User will be bound by the Privacy Policy as modified from time to time.

This document is published in accordance with the provisions of the Information Technology Act, 2000, the Information Technology (Reasonable security practices and procedures and sensitive personal data or information) Rules, 2011 and the Information Technology (Intermediaries Guidelines) Rules, 2011.